

**Appendix 2 - Longer Term Objectives**

			Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	<u>Update</u>
Projects	PMO & HR	Engage with Project Managers and Prince 2 Practitioners in a "workshop" scenario	Original	Original	Revised						PM working group have put together a draft methodology and corresponding suite of documents. PM working group to consult with PMO on 4th Feb for final documents to be taken to EF and EMT in February for wider consultation. On schedule for full roll out in April 2016
		Project Management methodology to be presented for a decision to EMT		Original				Revised			
		Document to go to Employee Forum for wider Organisational consultation			Original				Revised		
		Training needs to be identified and training scheduled					Original		Revised		
		Training to be attended by staff affected						Original	Original		
		Methodology to be launched and become "business as usual"								Original	
People	HR	IIP PID to go to EMT for decision			Original						IIP survey has been sent out to all staff and 1:1 interviews have been scheduled in for 23rd and 24th Feb. Feedback and forward planning meeting with the IIP working group will take place in March 2016.
		Procurement and legal process			Original						
		Comms piece for staff in the staff meeting and intranet page				Original					
		Initial planning meeting with the IIP assessor					Original				
		Interviews with staff					Original	Original			
		Meeting with IIP to agree the next steps - Align with budgets for 2016/2017							Original		
Processes	OOCIAP Change Management Forum & HR	Progress meeting and handover from OOCIAP Change Management Forum to HR		Original	Original						Change management documents are complete and have been sent to the original working group for comments. As there are links to the Project Methodology the publishing and roll out of the finished documents will take place in April 2016.
		Draft Change Management Framework to be approved by EMT				Original	Revised				
		Document to go to Employee Forum for wider Organisational consultation					Original				
		Training needs to be identified and training scheduled						Original	Original		
		Training to be attended by staff affected							Original		
		Change Management Framework to be launched and become "business as usual"								Original	

**Key**

Original deadline date

Revised deadline date

